

Patient Online Registration Form Access to GP online services

Due to safeguarding regulations under 18's are unable to apply for this service.

By signing up to SystmOnline you can book appointments with a doctor, request repeat prescriptions for any medications you take regularly and look at your medical record online. If you decide not to join or wish to withdraw, this is your choice and practice staff will continue to treat you in the same way as before; the decision will not affect the quality of your care.

You will be given login details via email and will need to re-set your password the first time you log in so will need to think of a password which is unique to you. This will ensure that only you are able to access your record - unless you choose to allow a third party (family member/carer) to have access also.

More details on Online Access including Third Party User access can be obtained from our website or from our reception.

The Practice has the right to remove online access to services for anyone that doesn't use them responsibly.

Dr Mr Mrs Miss Miss Ms Other								Surname: First names:														
Date of Birth:							ı	Email Address:														
Home Address:																						
															Р	ost	cod	e:				
Phone Number:										1	Mobi	le N	Num	ber								

I wish to have access to the following online services which will only be available within the UK. Please tick all that apply.

Booking appointments

Requesting repeat prescriptions
Accessing my medical records

Application for online access to my medical record

I wish to access my medical recor Please tick.	d online and understand and agree with each statement below							
I have read and underst	tood all information on this form							
I will be responsible for the security of the information that I see or download								
If I choose to share my information with anyone else, this is at my own risk.								
I will contact the Practice as soon as possible if I suspect that my account has been accessed by someone without my agreement								
If I see information in my record that is not about me, or is inaccurate I will log out immediately and contact the Practice as soon as possible.								
I understand these serv	ices are only available within the UK							
Signature of Patient								
Date								

Online Services Terms and Conditions

- Applications are "one per patient". Acceptance of one member of a family does not imply acceptance of other / further family members.
- Applications for online access will not be considered for patients who are under the age of 18.
- Where access is granted passwords will only be released direct to the patient and not to a parent (in relation to patients over 13 years) or other third party.
- Where access is refused this will be in writing. A reason will only be given at the discretion of the Partners.
- Patients with a history of non-attendance at pre-booked appointments (without cancelling) will
 not normally be granted access to on-line appointment booking, however the remainder of the
 facilities will be considered.
- Appointments booked online should be cancelled by the patient as soon as it is determined that it is no longer required.
- The Practice will not allow misuse of the online system and will monitor usage by individual patients. Where it is considered that a patient is misusing the system or is acting in a way detrimental to the availability of the appointment system, or other facilities, a warning letter will be issued. Where the situation does not improve, or recurs, access will be removed permanently and without further notice, at the discretion of the Partners.
- Repeat prescriptions may only be ordered where these appear on the repeat list, which is provide to patients on the tear-off portion of the last prescription issued. The request must match the repeat list exactly and must be due. Other items ordered or requested using this facility will not be actioned, and no contact will be made with the patient. Prescriptions ordered outside this guideline must be via eConsult or reception staff.
- Approved access requests will be notified along with access instructions and a copy of these Terms and Conditions.